



**Multiple Listing Service of the  
CENTRAL WISCONSIN BOARD OF REALTORS®  
MULTI-FAMILY DATA FORM**

MLS #: \_\_\_\_\_

To enter this property into the computer from your office, select INPUT. \*\*ALL FIELDS MARKED WITH AN ASTERISK (\*) MUST BE FILLED IN.\*\*

**(CIRCLE ONE ONLY)** \*AREA: \_\_\_\_\_

\*TYPE: Duplex, Triplex, Fourplex, Six Plex, Eight Plex, Complex, Other

\*PRICE: \$ \_\_\_\_\_ LEASE PRICE: \_\_\_\_\_

\*ADDRESS: \_\_\_\_\_  
ST.# ST. DIR STREET NAME

\*CITY: \_\_\_\_\_ \*ZIP CODE: \_\_\_\_\_

**KEYWORDS**

ONE NUMBER MUST BE CIRCLED UNDER THE FOLLOWING KEYWORDS:

*AGE	*STYLE	*GARAGE CAPACITY	*BASEMENT	*SEWER/WATER
New	1 Story	None	Yes	Public Sewer/Public Water
1-5 Yrs.	1 1/2 Story	One	No	Public Sewer/Private Water
6-15 Yrs.	Bi-Level	Two		Private Sewer/Private Water
16-30 Yrs.	Two Story	Three	*WATERFRONT	Private Sewer/Public Water
31-50 Yrs.	Tri-Level	Four	Yes	
51+	Three Story	Five	No	
	Quad Level	Six		
	Other	Seven		
		Eight +		

# of Units: \_\_\_\_\_

\*List Agent/List Office: \_\_\_\_\_ Phone: \_\_\_\_\_

Co-Agent/Office: \_\_\_\_\_ Phone: \_\_\_\_\_

\*Comm: BA: \_\_\_\_\_ (%/\$) SA: \_\_\_\_\_ (%/\$) EXA: (Y/N) \_\_\_\_\_ EXC: (Y/N) \_\_\_\_\_ Variable: (Y/N) \_\_\_\_\_

\*Limited Service: (Y/N) \_\_\_\_\_ Seller's Info: \_\_\_\_\_

\*County: \_\_\_\_\_ Pending(Y/N): \_\_\_\_\_

\*Municipality: \_\_\_\_\_

\*List Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ \*(27) Expire Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ \*Zillow(Y/N): \_\_\_\_\_

Owner Name: \_\_\_\_\_ Occupied By: \_\_\_\_\_

Age: \_\_\_\_\_ \*Year Built: \_\_\_\_\_ \*Lot Size: \_\_\_\_\_

\*Tax #: \_\_\_\_\_ Tax Amount: \_\_\_\_\_ Tax Year: \_\_\_\_\_

Present Use: \_\_\_\_\_

\*Directions: \_\_\_\_\_

Confidential Info: (Y/N) \_\_\_\_\_ \*Short Sale: (Y/N) \_\_\_\_\_ \*Foreclosure: (Y/N) \_\_\_\_\_

Annual Rents: \_\_\_\_\_ Annual Expenses: \_\_\_\_\_ Net Income: \_\_\_\_\_

Poss: \_\_\_\_\_ Ct: \_\_\_\_\_

**GENERAL INFORMATION**

	RM	BD	BTH	HtAV	A/C	REF / RG	LSE	DEP	*SQ.FT.	*RENT
UNIT 1:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____
UNIT 2:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____
UNIT 3:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____
UNIT 4:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____
UNIT 5:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____
UNIT 6:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____
UNIT 7:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____
UNIT 8:	_____	_____	_____	_____	_____	_____	_____	_____	_____	\$ _____

**UTILITIES:** Sep.Heat: \_\_\_\_ Y/N Incl: \_\_\_\_ Y/N Sep.Elec. \_\_\_\_ Y/N Incl: \_\_\_\_ Y/N Water: \_\_\_\_ Incl: \_\_\_\_ Y/N Sewer: \_\_\_\_ Incl: \_\_\_\_ Y/N

DilhrCert: \_\_\_\_ Y/N Util.Rm: \_\_\_\_ Y/N Waterfront: \_\_\_\_ Y/N

Title Evidence: \_\_\_\_\_ Septic Type: \_\_\_\_\_ VRM: \_\_\_\_\_

**(50) FEATURES: (See Reverse)**

Financing Remarks: \_\_\_\_\_

**REMARKS (255 Characters Only)**

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\_\_\_\_\_

\_\_\_\_\_

KEYWORDS

GENERAL INFORMATION

FINANCING



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MLS #: \_\_\_\_\_

(50) FEATURE CODES: Under each category given, circle all numbers that apply.

A. CONSTRUCTION

- 1. BR Brick
0. ST Stucco
1. VI Vinyl
2. WD Wood
3. MT Metal
4. HZ Horizontal
5. VT Vertical
6. CB Concrete Block
7. CM Composition
8. LG Log
9. ST Stone
10. OT Other

B. ROOF

- 1. CM Composition
2. SH Shingle
3. WS Wood Shingle
4. TI Tile
5. SL Slate
6. FL Flat
7. MT Metal
8. TG Tar & Gravel
9. OT Other

C. PATIO/DECK

- 1. DK Deck
2. PA Patio
3. PC Porch

D. APPLIANCES

- 1. RF Refrigerator
2. RG Range
3. DW Dishwasher
4. MW Microwave
5. DS Disposal
6. TC Trash Compactor
7. WS Washer
8. DR Dryer
9. CV Central Vacuum
10. WF Water Filter
11. NO None

E. INTERIOR

- 1. CF Ceiling Fan(s)
2. VC Vaulted Ceilings
3. SD Smoke Detector
4. GD Garage Door Opener
5. SS Security System
6. CB Cable Hookup
7. MB Master Bath
8. WP Whirlpool Tub
9. WT Window Treatments
10. HT Hot Tub
11. WB Wet Bar
12. WC Walk-In Closets

F. LAUNDRY

- 1. AO Available On Site
2. HA Hook-up in All Units
3. HS Hook-up in Some Units
4. NO None

G. HEAT TYPE

- 1. HP Heat Pump
2. HW Hot Water
3. SO Solar
4. SP Space
5. ST Steam
6. FA Forced Air
7. BB Baseboard
8. OT Other

H. FUEL TYPE

- 1. EL Electric
2. NG Natural Gas
3. LP LP Gas
4. FO Fuel Oil
5. WD Wood
6. OT Other

I. WATER HEATER

- 1. NG Natural Gas
2. EL Electric
3. FO Fuel Oil
4. SO Solar
5. LP LP
6. OT Other

J. GAS

- 1. SM Separate Meter (s)
2. MM Master Meter (s)
3. NM No Meter

K. WATER

- 1. SM Separate Meter (s)
2. Master Meter (s)
3. NM No Meter

L. ELECTRICITY

- 1. SM Separate Meter (s)
2. MM Master Meter (s)

M. MARSHFIELD AREA SCHOOL DISTRICT

- 1. MFD Marshfield
2. SP Spencer
3. STF Stratford
4. AUB Auburndale
5. PIT Pittsville
6. NLV Neillsville
7. LOY Loyal
8. ABB Abbotsford
9. COL Colby
10. MED Medford
11. WIS Wisconsin Rapids
12. STE Stevens Point
13. OT Other

N. WISCONSIN RAPIDS AREA SCHOOL DISTRICT

- 1. WR Wisconsin Rapids
2. PE Port Edwards
3. NEK Nekoosa
4. ADA Adams
5. AUB Auburndale
6. MAR Marshfield
7. PIT Pittsville
8. STP Stevens Point
9. TRI Tri County
10. OT Other

O. WAUSAU AREA SCHOOL DISTRICT

- 1. ABB Abbotsford
2. ANT Antigo
3. ATH Athens
4. AUB Auburndale
5. CBY Colby
6. DCE D.C Everest
7. EDG Edgar
8. MAR Marathon
9. MRF Marshfield
10. MED Medford
11. MER Merrill
12. MOS Mosinee
13. RSH Rosholt
14. SPN Spencer
15. STR Stratford
16. STE Stevens Point
17. TOM Tomahawk
18. WE Wausau East
19. WW Wausau West
20. W/B Witt/Bim
21. OTH Other

P. STEVENS POINT AREA SCHOOL DISTRICTS

- 1. ALM Almond/Bancroft
2. AUB Auburndale
3. IOS Iola/Scandinavia
4. MOS Mosinee
5. ROS Rosholt
6. TOM Tomorrow River (Amherst)
7. TRI Tri-County (Plainfield)
8. WIS Wisconsin Rapids
9. SPA Stevens Point Area Sr. High (SPASH)

Q. STEVENS POINT SCHOOL DISTRICT-JR. HIGH

- 1. BFR Ben Franklin
2. PJJ P. J. Jacobs

R. STEVENS POINT SCHOOL DISTRICT-ELEMENTARY

- 1. BAN Bannach
2. JAC Jackson
3. JEF Jefferson
4. KEN Kennedy
5. MAD Madison
6. MCD McDill
7. MCK McKinley
8. PLO Plover/Whiting
9. ROO Roosevelt
10. WAS Washington

S. W-A-M AREA SCHOOL DISTRICTS

- 1. MON Montello
2. WES Westfield
3. TRI Tri-County (Plainfield)
4. WAU Wautoma
5. ADM Adams-Friendship

T. AMENITIES

- 1. TC Tennis Courts
2. PG Playground
3. ER Exercise Room
4. BB Barbecues
5. SG Security Guard
6. CH Club House
7. HA Handicap Access
8. BA Burglar Alarm
9. FA Fire Alarm
10. SD Smoke Detectors
11. FS Fire Sprinklers
12. FE Fire Escape
13. JH Jacuzzi/Hot Tub
14. SA Sauna
15. PL Pool
16. OB Out Building

U. ZONING

- 1. C Commercial
2. R Residential
3. I Industrial
4. A Agriculture
5. MF Multi-Family
6. CV Conservancy
7. NO None
8. OT Other

**SHOWING TIME INSTRUCTIONS (UP TO 4000 CHARACTERS)**

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**Revised February 15, 2016**